

Conference Planning Group (CPG): Purpose and Composition

The **WSO**, established in 2006, is a leading global body focusing on stroke prevention, treatment, and research. The organization is dedicated to:

- Advancing stroke research and education.
- Promoting public policy and prevention programs.
- Supporting fundraising and global coordination through regional and national organizations.

With the WSO transitioning to an annual format, a **dedicated Conference Planning Group (CPG)** is proposed from 2025 onward to manage the increasing workload and streamline decision-making. This group will work closely with the WSO ExCom.

CPG Composition

The core group will include:

1. **CPG Chairman:** Appointed by the WSO Executive Committee.
2. **President of WSO.**
3. **Past President of WSO.**
4. **President-elect of WSO.**
5. **Treasurer of WSO**
6. **Chair of the Education Committee.**
7. **Chair of the Local Organizing Committee (LOC):** Appointed by the ExCom.
8. **Allied Health Care Group Representatives.**
9. Additional members suggested by the CPG Chairman.

The WSO ExCom retains final approval of the CPG composition.

CPG Subcommittees

To ensure efficient operations, the following subcommittees will be formed:

- **Finance Subcommittee:** Oversees budgets and collaborates with the Professional Conference Organizer (PCO).
- **Program Subcommittee:** Develops the scientific and session content.
- **Education Subcommittee:** Focuses on educational components.
- **Allied Health Care Subcommittee:** Represents multidisciplinary healthcare needs.
- **Abstract Grading Subcommittee:** Manages submissions and evaluations.
- **Public Relations Subcommittee:** Enhances communication and outreach.

Responsibilities

CPG Chairman:

- Develops scientific content with the Program Subcommittee.
- Identifies and engages emerging talent as speakers.
- Promotes gender and regional representation in speakers and attendees.

Term Duration: The Chairman's term will be two years, ensuring continuity and consistency in leadership. The successor should be chosen by the CPG before the end of the chairman's term to ensure a smooth transition.

Local Organizing Committee:

- Led by a Chair who appoints 5–9 members.
- Manages local conference logistics, including venue arrangements and faculty dinners.
- Ensures involvement of local societies.

Financial Oversight:

- Conducted by the WSO President, Treasurer, and Past President.
- Monitors conference budget and collaborates with the PCO.

General Meeting Guidelines

1. Frequency of Meetings:

- In-person CPG meetings at the WSC (October).
- Monthly teleconferences for updates and planning.
- Monthly subcommittee meetings starting in July.

2. Support from PCO:

- Assists with teleconferences.
- Provides regular updates on finances and sponsorships.

3. Terms of Membership:

- Members are appointed for two years.
 - Replacements occur upon term completion or mandate termination.
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